

SLOW FIBER STUDIOS : ARIMATSU 2011

TERMS OF PAYMENT & CANCELLATION POLICY

Read about SFS Arimatsu 2011 Program at <http://slowfiber.wordpress.com/>

TERMS OF PAYMENT **LAND FARE (shared occupancy): 393 000 JPY [single supplement +43 000 JPY]**

Please follow the payment terms as described below or risk forfeiting your reservation.

REMINDERS: You must be a current WSN Member. You must complete form "[Slow Fiber Tour Registration](#)" Form

PAYMENT # 1 – Registration deposit \$400

Termed here as "REGISTRATION DEPOSIT" in amount of USD \$400.00. Remit to "World Shibori Network" (WSN) via PayPal.com or Check by mail.

By PayPal: Major credit cards accepted (MC, Visa). PayPal account not required.

Go to www.paypal.com, Choose 'Send Money' on home page. Send TO: "info@shibori.org". Select USD for currency type.

OR, you may request an electronic PayPal invoice be sent by email. To request a bill, email to "info [at] shibori.org", Subject: "SFS-Bill Me"

By Check by Mail: issue check in USD payable to "World Shibori Network", memo "SFS ARIMATSU 11". Mail to: "Attn: WSN/ SFS," 696 Hilldale Ave., Berkeley CA 94708 USA

PAYMENT # 2 – ¥196,500 due Mar 15, 2011

OPTIONAL: YOU MAY PAY IN ONE SUM THE FULL BALANCE DUE MAR 15 (¥393,000 shared occ or ¥436,000 w/single supplement)

Payment 2 is 50% of the 393 000 JPY balance. REMIT TO: Nippon Travel Agency (NTA) in Tokyo. Wire transfer or credit card, no checks.

Contact: Mr. Hisa Kumagai, NTA Tokyo: T: +81-(0)3-3572-8744 F: +81-(0)3-3572-8766 E: hisa_kumagai@nta.co.jp

- **By wire transfer.** If you wish to pay by wire remittance, payment must be made in **one sum, the full balance** to Nippon Travel Agency.
 - Bank of TOKYO-MITSUBISHI, Shimbashi Branch, Tokyo Japan
 - Account Name: Nippon Travel Agency, No. 4028816, Bank Swift Code: BOTKJPJT
- **By credit card.** Send credit card information via FAX or via TWO (2) separate emails for security measures.
 - Email (1) Full Name as it appears on the card & CC Number; Email (2) Expiration Date (mm/yyyy) & Security Code (3- or 4-digits on back)

PAYMENT # 3 – ¥196,500 due May 1, 2011 (¥239,500 with SINGLE SUPP)

The remaining balance of 196 500 JPY (or 239 500 JPY with single supplement) remit to NTA-Tokyo. NTA may release the reservation for land arrangements if payment has not been received by the final due date. See above for remittance instruction by credit card.

PENALTY FEES AND CANCELLATION CHARGES

Registration deposit \$400 due immediately to WSN to secure your reservation

Cancellation Fee: **Before Mar 15:** \$0 cancellation fee. **On or after Mar 15:** \$250. All cancellations made at any time are subject to additional processing-holding fee of 20,000 JPY.

If cancellation notice is received by NTA in Tokyo:	PENALTY CHARGE –
60 days or more prior to tour's arrival in Japan	0% of total tour fare**
40 – 59 days prior to tour's arrival in Japan	20% of total tour fare**
20 – 39 days prior to tour's arrival in Japan	30% of total tour fare**
10 – 19 days prior to tour's arrival in Japan	50% of total tour fare**
1- 9 days prior to tour's arrival in Japan	75% of total tour fare**
No Show or after tour's arrival date in Japan	100% of total tour fare**

– penalty charge: is in addition to any cancellation fees or holding fees as stipulated above

** total tour fare = fare less any cancellation fee and less 20 000 JPY processing-holding fee

ACKNOWLEDGMENT

Please sign and return page 2 of this form as acknowledgement of and agreement to the terms outlined here and return by fax to WSN.
FAX:+1.510.527.0231

PROGRAM: SFS ARIMATSU 2011

Print your name above

Signature above

Date

NIPPON TRAVEL AGENCY

Mr. Hisa Kumagai

Nippon Travel Agency, Tokyo, JAPAN

World Shibori Network & Slow Fiber Studios
ATTN: Yoshiko I Wada
696 Hilldale Ave
Berkeley CA 94708 USA
T: +1.510.527.3432
F: +1.510.527.0231
E: info@shibori.org

Nippon Travel Agency
ATTN: Hisa Kumagai
International Travel Dept.
3rd Floor, Shimbashi Ekimae Bldg 1
2-20-15 Shimbashi, Minato-ku
Tokyo 105-8606 JAPAN
T: +81-(0)3-3572-8744
F: +81-(0)3-3572-8766
E: hisa_kumagai@nta.co.jp